



AMC Institute's LinkedIn Group Rules

By using AMC Institute's LinkedIn Group, you agree that you have read and will follow the rules and guidelines set for this peer discussion group. You also agree to reserve group discussions for topics best suited to the medium. Basic questions on association management issues may be posted.

As with any community, there are guidelines governing behavior in this group. For instance, violating antitrust regulations, libeling others, selling, and marketing products or services are not permissible. Please take a moment to acquaint yourself with these important guidelines. If you have questions, contact the AMC Institute Office. AMC Institute reserves the right to suspend or terminate membership access to this group for members who violate these rules.

- Do not challenge or attack others. The discussions are meant to stimulate conversation not to create contention. Let others have their say, just as you may.
- Do not post commercial messages. The cyberspace term for this is *spamming*. Contact people directly with products and services that you believe would help them. Do not post blatant advertising to this group site.
- Use caution when discussing products. Information posted here is available for all to see, and comments are subject to libel, slander, and antitrust laws.
- All defamatory, abusive, profane, threatening, offensive, or illegal materials are strictly prohibited. Do not post anything in a message that you would not want the world to see or that you would not want anyone to know came from you.
- Please note carefully all items listed in the disclaimer and legal rules below, particularly regarding the copyright ownership of information posted.
- Remember that AMC Institute and others participants in this group have the right to reproduce postings in this peer discussion group.

AMC Institute reserves the right to remove any content that is not consistent with these guidelines.

AMC Institute's LinkedIn Group Disclaimer and Legal Rules

This group is provided as a service of the AMC Institute. AMC Institute accepts no responsibility for the opinions and information posted on this site by others. AMC Institute disclaims all warranties with regard to information posted on this site, whether posted by AMC Institute or any third party; this disclaimer includes implied warranties of merchantability and fitness for a particular purpose. In no event shall AMC Institute be liable for any special, indirect, or consequential damages, or any damages whatsoever, resulting from, arising out of, or in connection with the use of or reliance on any information posted on this site. Do not post any defamatory, abusive, profane, threatening, offensive, or illegal materials. Do not post any information or other material protected by copyright without the permission of the copyright owner. By posting material, the posting party warrants and represents that he or she owns the copyright with respect to such material or has received permission from the copyright owner. In addition, the posting party grants AMC

Institute and users of this group the nonexclusive right and license to display, copy, publish, distribute, transmit, print, and use such information or other material.

Messages should not be posted if they encourage or facilitate members to arrive at any agreement that either expressly or impliedly leads to price fixing, a boycott of another's business, or other conduct intended to illegally restrict free trade. Messages that encourage or facilitate an agreement about the following subjects are inappropriate: prices, discounts, or terms or conditions of sale; salaries; profits, profit margins, or cost data; market shares, sales territories, or markets; allocation of customers or territories; or selection, rejection, or termination of particular customers or suppliers.

AMC Institute does not actively monitor the site for inappropriate postings and does not on its own undertake editorial control of postings. However, in the event that any inappropriate posting is brought to AMC Institute's attention, AMC Institute will take action it deems appropriate in its sole discretion.

AMC Institute reserves the right to terminate access to any user who does not abide by these guidelines or otherwise acts in a manner contrary to the interests of AMC Institute. AMC Institute reserves the right to remove any content that is not consistent with these guidelines.

AMC Institute's LinkedIn Group Etiquette

- Include a signature tag on all messages. Include your name, affiliation, location, and e-mail address.
- State concisely and clearly the specific topic of the comments in the subject line. This allows members to respond more appropriately to your posting.
- Include only the relevant portions of the original message in your reply, delete any header information, and put your response before the original posting.
- Only send a message to the entire group when it contains information that *everyone* can benefit from.
- Send messages such as "thanks for the information" or "me, too" to individuals--not to the entire group.
- Do not send administrative messages, such as remove me from the group, through the group. Instead send an email to info@AMCInstitute.org.

AMC Institute's LinkedIn Group Participation Policy

AMC Institute's LinkedIn Group is a forum that allows members to exchange information in a peer-to-peer environment. The group removes geographical and demographical boundaries from member communication.

It is the policy of AMC Institute to allow any member of AMC Institute to participate in the group. Additionally, annually, the group will be revised to remove any non-renewing members from participation. Information on how to join the group is presented to all new members in their welcome email, a link to the LinkedIn Group can be found on the home page of the AMC Institute website, and LinkedIn feeds are present on the AMC Institute Online Community.

It is also the policy of AMC Institute to provide group rules outlining appropriate discussion topics, etiquette, and legal rules. A member may be removed from the list for violating these rules. AMC Institute does not actively monitor the site for inappropriate postings and does not on its own undertake editorial control of postings. However, in the event that any inappropriate posting is brought to AMC Institute's attention, AMC Institute will take all appropriate action.